

*We are a welcoming, active, and business-friendly rural  
foothill community built on California's rich gold rush history.*



**City Manager's Report**  
**December 10, 2024 City Council Meeting**  
**Prepared by: Regina O'Connell, City Clerk**  
**Item #: 7.4**

**Subject:** Receive and File Update on Recent Public Records Requests

**Recommendation:** Receive and File Update on Recent Public Records Requests

**Purpose:** The purpose of this item is to inform the City Council of recent public records requests.

**Strategic Plan Strategy:** N/A

**Background:** In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

**Discussion:** Currently, the City Clerk's office has two open public records requests, which are highlighted in the table below. The City Clerk is working with staff to complete and close out the requests.


DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	REQUESTER
11/01/2024	Copy of Tobacco Retail Ordinance adopted December 10, 2024 (awaiting second reading/adoption)	Mary J. Pierce/American Non-Smokers' Rights Foundation
11/14/2024	All residential/commercial building permits issued in October, 2024	CHF-CIRB
11/14/2024	Installation or removal of hazardous materials at 659 Main Street	Stephanie Weitzel/BL Companies
11/21/2024	Current employment contract(s) for each city official, appointed official, and/or department heads	Bradley Ford
11/21/2024	List of current city employees as of Friday, November 1, 2024 incl. salary information	Bradley Ford
11/22/2024	Encroachment Permit 22-166 re: PGE work done near 1125-1131 Broadway, October 2022	Candice Sannella/Dolan Law Firm
11/25/2024	TASER conducted energy weapon event logs from Jan. 1, 2018 through Dec. 31, 2023	Ese Olumhense/CalMatters
11/27/2024	Notice of Completion for the Mallard Apartments Project	Madison Griffin-Namkung/Foundation for Fair Contracting
12/2/2024	List of all ADU permits, including addresses, submitted within the past 6 months	Nikki Evers/Nonna Homes

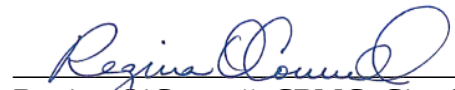
**Options:** This report is for informational purposes only. No action is requested.

**Environmental:** N/A

**Cost:** There is no cost associated with this report.

**Budget Impact:** None.

  
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M. Cleve Morris, City Manager

  
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Regina O'Connell, CPMC, City Clerk